



## OLYMPIC HEALTH & RECOVERY SERVICES

### GOVERNING BOARD

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutt, Vice-Chair Mason County  
District Two

### Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for April 16th, 2020

#### In Attendance:

John Hutchings, Chair; Tye Menser, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Finance Director; Sherri Nehl, HR Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board; Emily Jensen, HR.

#### 1. 2:00 p.m. Call Meeting to Order

Chair Hutchings called the governing board meeting to order at 2:15 p.m.

#### 2. Approval of Agenda

- Commissioner Shutt moved to approve the agenda, Commissioner Menser seconded the motion. The motion carried.
- Commissioner Shutt moved to approve the April 2020 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

#### 3. Consent Items

Commissioner Shutt moved to approve consent items 3a-3b. Commissioner Menser seconded the motion. The motion carried.

<b>a) Description:</b>	Amendment to the Health Care Authority contract with Thurston Mason BH-ASO re: Trueblood
<b>Action:</b>	<b>Move to approve the amended agreement between Thurston-Mason BH-ASO and Washington State Health Care Authority increasing the total State Contract from \$3,034,216 to a new total of \$3,248,502 with an end date of June 30, 2020.</b>
<b>b) Description:</b>	A Resolution Establishing New Peer Specialist and SUDP Positions and Amending the Pay and Classification Plan
<b>Action:</b>	<b>Move to approve a resolution establishing 2 new positions, 1 Peer Specialist and 1 Substance Use Disorder Professional (SUDP), and amending the pay and classification plan, effective April 16, 2020.</b>

#### 4. Action Items

Thurston Mason Behavioral Health ASO	
<b>a) Description:</b>	Thurston Mason BHO Voucher List February and March 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Organization (TMBHO) voucher lists for the month of February 2020 in the amount of \$5,538,789.94 and for March 2020 in the amount of \$1,949,273.29. Commissioner Mender seconded. The motion carried.</b>
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List February and March 2020
<b>Action:</b>	<b>Commissioner Mender moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher lists for the month of February 2020 in the amount of \$50,304.73 and March 2020 in the amount of \$196,626.52. Commissioner Shutty seconded. The motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>c) Description:</b>	Olympic Health & Recovery Services Voucher List February and March 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Olympic Health &amp; Recovery Services voucher list for the months of February 2020 in the amount of \$55,365.99 and March 2020 in the amount of \$63,927.63. Commissioner Mender seconded. The motion carried.</b>

#### 5. Updates

##### ASO

- Grievance/Compliance: Nothing to report
- Utilization Management: Staff reported there are currently 9 people who are non-Medicaid clients and have stayed longer than 30 days, between the evaluation & treatment facilities and hospitals in our region; these stays are being funded by the ASO.
- Weather has slowed some progress on phase 2 of the Shelton facility, roofers are needing dry weather to complete their work. The first floor is operating at full capacity.
- Staff reviewed a Washington State Department of Commerce grant opportunity with board members that could provide funding for expansion of a facility located in Tumwater, operated by Telecare. The expansion would add 6 beds and likely be used for long-term treatment.
- Administrative staff has been teleworking since mid-March; the management team is alternating days in the office to assist with in-person staffing needs. Direct care and jail staff are staggering shifts and have been provided PPE to help prevent exposure to COVID-19. Overall, the morale is high, and shifts are being covered without issue.

#### **OHRS**

- DCR staff have started using video ITA assessments at the Providence St. Peter's emergency room; management is currently working with several other hospitals that are considering the same. In Early March, HB 2099 passed allowing video ITA assessments, effective June 2020. ASOs statewide have begun utilizing this system in response to the COVID-19 pandemic. DCR Supervisor, Justina Nieciag, shared that referrals during the day have gone down some but graveyard crews are still very busy.

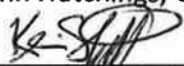
#### **6. Adjournment**

Meeting adjourned at 2:37 p.m.

Thurston County, Washington



John Hutchings, Chair

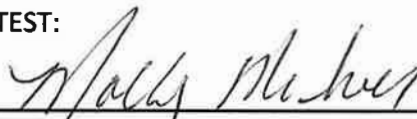


Kevin Shutt, Vice-Chair



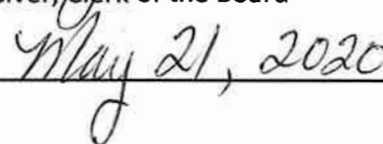
Tye Menser, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date:





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## GOVERNING BOARD

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shuttty, Vice-Chair Mason County  
District Two

### Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for August 20th, 2020

#### In Attendance:

Tye Menser, Commissioner; Kevin Shuttty, Vice-Chair; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board.

#### 1. 2:00 p.m. Call Meeting to Order

Chair Hutchings called the governing board meeting to order at 2:03 pm.

#### 2. Approval of Agenda

- a) Commissioner Menser moved to approve the agenda, Commissioner Shuttty seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the July 2020 meeting minutes. Commissioner Shuttty seconded the motion. The motion carried.

#### 3. Consent Items

Commissioner Menser moved to approve consent items 3a through 3c, Commissioner Shuttty seconded. The motion carried.

<b>a) Description:</b>	Mental Health Block Grant First Episode Psychosis Amendment with Health Care Authority-Contract K4717
<b>Action:</b>	<b>Move to approve the Mental Health Block Grant amendment for First Episode Psychosis services with the Health Care Authority from July 1, 2020 through June 30, 2021, in the amount of \$300,000 for a revised total maximum consideration not to exceed \$1,966,436; and authorize the Administrator of Thurston-Mason Behavioral Health Administrative Service Organization to execute the amendment.</b>
<b>b) Description</b>	Organizational Insurance
<b>Action:</b>	<b>Move to approve bids for Liability Insurance coverage for a total of \$88,063.78 with an effective date of September 1, 2020 through August 31, 2021, and to delegate signature of contracts to CEO pending legal review.</b>

- Health Care Authority announced they would not be adding another MCO to the region at this time. Thurston Mason BH-ASO feels additional MCO presence would provide better quality in client services and help ease the payment process. Board members will be drafting letters to HCA encouraging additional MCOs in the Thurston Mason BH-ASO region.

#### **OHRS**

- A crisis dashboard was shared with the governing board that displayed how many crisis encounters occurred in the first and second quarters of the year. Members of the board asked if the data could be broken down further and show encounters by county.
- Single Bed Certifications (SBC) have increased significantly at Providence St. Peter's Hospital causing hospital staff to limit the number of beds they allow as SBCs at one time. Staff is in constant communication with the hospital trying to determine how to work through this.

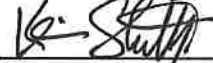
#### **6. Adjournment**

Meeting adjourned at 2:33 p.m.

Thurston County, Washington



John Hutchings, Chair



Kevin Shutty, Vice-Chair



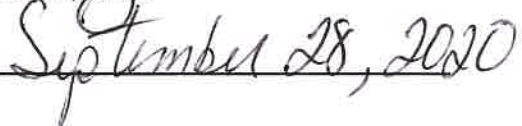
Tye Menser, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date:





**OLYMPIC  
HEALTH &  
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**GOVERNING BOARD**

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutt, Vice-Chair Mason County  
District Two

**Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for December 22nd, 2020**

**In Attendance:**

John Hutchings, Chair; Tye Menser, Commissioner; Kevin Shutt, Vice-Chair; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Molly McIver, Clerk of the Board.

**1. 10:00 a.m. Call Meeting to Order**

Chair Hutchings called the governing board meeting to order at 10:12 am.

**2. Approval of Agenda**

- a) Commissioner Shutt moved to amend the agenda, adding action 4d, which increases the salary for the TMBH-ASO administrator and the OHRS administrator. Commissioner Menser seconded the motion. The motion carried.
- b) Commissioner Shutt moved to approve the November 2020 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

**3. Consent Items**

Commissioner Shutt moved to approve consent items 3a through 3f, Commissioner Menser seconded. The motion carried.

<b>a) Description:</b>	Health Care Authority (HCA) Contract K4953, Behavioral Health Administrative Service Organization (BH-ASO)
<b>Action:</b>	<b>Move to approve the HCA Contract K4953 between TMBH-ASO and the HCA in the amount of \$4,168,833 for the time period January 1, 2021 through December 31, 2022; and authorize the TMBH-ASO Administrator to execute the contract and any future amendments that do not change the amount by 15%.</b>
<b>b) Description</b>	Health Care Authority (HCA) Contract K4163, Behavioral Health Administrative Service Organization (BH-ASO), Amendment 04
<b>Action:</b>	<b>Move to approve Amendment 04 to the HCA Contract K4163 between TMBH-ASO and the HCA in the amount of \$35,205 for the time period July 1, 2020 through December 31, 2020; and authorize the TMBH-</b>

	<b>ASO Administrator to execute the contract and any future amendments that do not change the amount by 15%.</b>
<b>c) Description:</b>	Molina Healthcare of Washington, Inc. – Administrative Services Agreement – Amendment 02, Contract for Crisis Services
<b>Action:</b>	<b>Move to approve Amendment 02 to the Administrative Services Agreement between Thurston Mason BH-ASO and Molina Healthcare of Washington for Crisis Services; and authorize the Administrator of the Thurston Mason BH-ASO to execute future contract amendments that do not change the funding by more than 15% of the original contract.</b>
<b>d) Description:</b>	Coordinated Care of Washington, Inc. – Administrative Services Agreement – Amendment 02, Contract for Crisis Services
<b>Action:</b>	<b>Move to approve Amendment 02 to the Administrative Services Agreement between Thurston Mason BH-ASO and Coordinated Care of Washington, Inc. for Crisis Services; and authorize the Administrator of the Thurston Mason BH-ASO to execute future contract amendments that do not change the funding by more than 15% of the original contract.</b>
<b>e) Description:</b>	Amerigroup Washington, Inc. – Administrative Services Agreement – Amendment 01, Contract for Crisis Services
<b>Action:</b>	<b>Move to approve Amendment 01 to the Administrative Services Agreement between Thurston Mason BH-ASO and Amerigroup Washington, Inc. for Crisis Services; and authorize the Administrator of the Thurston Mason BH-ASO to execute future contract amendments that do not change the funding by more than 15% of the original contract.</b>
<b>f) Description:</b>	Great Rivers Behavioral Health Administrative Services Organization (GRBH-ASO) Contract 20190121, Amendment 03
<b>Action:</b>	<b>Move to approve Amendment 03 to the Contract 20190121 between OHRS and GRBH-ASO in the amount of \$772,159 for the time period January 1, 2020 through June 30,2021; and authorize the OHRS Administrator to execute the contract and any future amendments that do not change the amount by 15%.</b>

#### 4. Action Items

TMBHO, LLC	
<b>a) Description:</b>	Thurston Mason BHO, LLC Voucher List November 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of November 2020 in the amount of \$2,507.04. Commissioner Menser seconded. The motion carried.</b>



Thurston Mason Behavioral Health ASO	
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List November 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of November 2020 in the amount of \$315,688.18. Commissioner Menser seconded. The motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>c) Description:</b>	Olympic Health & Recovery Services Voucher List November 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Olympic Health &amp; Recovery Services voucher list for the month of November 2020 in the amount of \$51,384.52. Commissioner Menser seconded. The motion carried.</b>
<b>d) Description:</b>	Salary Increase for TMBH-ASO and OHRS Administrators
<b>Action:</b>	<b>Commissioner Shutty moved to approve a salary increase of 3%, effective January 1<sup>st</sup>, 2021, for the TMBH-ASO administrator and the OHRS administrator. Commissioner Menser seconded the motion. The motion carried.</b>

## 5. Updates

### ASO

- Grievance/Compliance: Nothing reported
- TMBH-ASO/OHRS staff requested to have the board meet for a strategic planning meeting that would review future services, funding, and planning for the next biennium. Potential dates will be selected at a later time.
- A preliminary budget for 2021 is still being finalized and will be presented to the board at the January 2021 meeting.
- Fiscal staff is to meet with Health Care Authority on January 11<sup>th</sup>, 2021 to review inpatient hospitalization expenses that are still coming in to the TMBH-ASO office. The funds that pay for these costs are now managed by HCA.
- The ASO currently has a deficit due to court costs for Involuntary Treatment Act expenses. This concern is being addressed with legislature. One of the big causes for this deficit is the number of out of region clients being seen in Thurston and Mason county facilities.

### OHRS

- An estimated 20% of Olympic Health & Recovery Services (OHRS) staff have had to quarantine due to possible exposure to COVID-19. Over 1000 hours of time off have been paid out since March 2020.

## 6. Adjournment




Meeting adjourned at 10:26 a.m.

Thurston County, Washington

  
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Kevin Shetty, Chair

  
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Tye Menser, Vice-Chair

*Recused*  
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Gary Edwards, Commissioner

ATTEST:

  
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Molly McIver, Clerk of the Board

Date: January 21, 2021



## OLYMPIC HEALTH & RECOVERY SERVICES

### GOVERNING BOARD

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutt, Vice-Chair Mason County  
District Two

### Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for February 20th, 2020

#### In Attendance:

John Hutchings, Chair; Tye Menser, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Finance Director; Sherri Nehl, HR Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board.

#### 1. 2:00 p.m. Call Meeting to Order

Chair Hutchings called the governing board meeting to order at 1:47 p.m.

#### 2. Approval of Agenda

- a) Commissioner Menser moved to approve the agenda, Chair Hutchings seconded the motion. The motion carried.
- b) Commissioner Menser moved to approve the January 2020 meeting minutes. Chair Hutchings seconded the motion. The motion carried.

#### 3. Consent Items

Commissioner Menser moved to approve consent items 3a-3g. Chair Hutchings seconded the motion. The motion carried.

<b>a) Description:</b>	Interlocal Agreement between Thurston Mason Behavioral Health Mason County Public Defense
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) and Mason County Public Defense to fund judicial services provided to individuals who are involuntarily detained, from the date of signature through December 31, 2020 for a maximum consideration not to exceed \$50,000; and authorize the Administrator of Thurston-Mason Behavioral Health Administrative Service Organization to execute the contract and amendments that do not change the duration or funding by more than 15% of the original contract.</b>

#### 4. Action Items

Thurston Mason Behavioral Health ASO	
<b>a) Description:</b>	Thurston Mason BHO Voucher List January 2020
<b>Action:</b>	<b>Commissioner Menser moved to approve the Thurston Mason Behavioral Health Organization (TMBHO) voucher list for the month of January 2020 in the amount of \$4,563,425.46. Chair Hutchings seconded the motion, the motion carried.</b>
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List January 2020
<b>Action:</b>	<b>Commissioner Menser moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of January 2020 in the amount of \$1313.19. Chair Hutchings seconded the motion, the motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>c) Description:</b>	Olympic Health & Recovery Services Voucher List January 2020
<b>Action:</b>	<b>Commissioner Menser moved to approve the Olympic Health &amp; Recovery Services voucher list for the month of January 2020 in the amount of \$62,936.88. Chair Hutchings seconded the motion, the motion carried.</b>

#### 5. Updates

##### **ASO**

- Grievance/Compliance: Nothing to report
- Utilization Management: Nothing to report
- Financial Reports: Quarterly reports will be presented at future meetings
- BHO Closeout: Transition is still taking place, staff and position changes
- Staff is keeping current on several bills this legislative session; these bills are related to ITA court costs, length of days one can be held on an ITA court hold, and Ombudsman programs currently under contract with Administrative Service Organizations (ASO).
- The Mason County facility construction is projected to wrap up by mid-May.
- Information Services staff is coordinating with providers to wrap up BHO work by reviewing data and closing out 2019 business. Encounter data is also being shared with Managed Care Organizations (MCO) as test runs to review dependability in the transition of data.
- Criminal Justice Treatment Account (CJTA) funds from Thurston County that are being used for housing assistance for persons meeting CJTA requirements. NW Resources will be providing the services through their Treatment Sales Tax housing management program. These services will be provided through June 2020.

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**OHRS**

- Monthly meetings have begun to include agencies around the region who are involved in the crisis system. Some of these agencies include local law enforcement personnel, St. Peter's Hospital, Thurston 911 Communications, and other provider agencies from Thurston and Mason counties.
- Two small offices in Shelton are being leased to provide space for staff from Mason County jail and the crisis teams. These offices are being furnished this week.
- Olympic Health and Recovery Services is looking at a possible contract amendment with Crisis Clinic that would extend through December 2020.

**6. Adjournment**

Meeting adjourned at 2:37 p.m.

Thurston County, Washington

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John Hutchings, Chair

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Kevin Shutty, Vice-Chair

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Tye Menser, Commissioner

ATTEST:

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Molly McIver, Clerk of the Board

Date: \_\_\_\_\_

April 14<sup>th</sup>, 2020



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SERVICES

## GOVERNING BOARD

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutt, Vice-Chair Mason County  
District Two

### Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for January 29th, 2020

#### In Attendance:

John Hutchings, Chair; Tye Menser, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Finance Director; Sherri Nehl, HR Director; Chris Foster, IS Director; Kevin Shutt, Vice-Chair phoned in.

#### 1. 1:00 p.m. Call Meeting to Order

Chair Hutchings called the governing board meeting to order at 2:34 p.m.

#### 2. Approval of Agenda

- Commissioner Menser moved to amend the agenda, adding action item 4d and action items addressing the salaries for TMBH-ASO and OHRS Administrators. Commissioner Shutt seconded the motion. The motion carried.
- Commissioner Shutt moved to approve the December 2019 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

#### 3. Consent Items

Commissioner Shutt moved to approve consent items 3a-3e. Commissioner Menser seconded the motion. The motion carried.

<b>a) Description:</b>	Housing and Recovery through Peer Support Services (HARPS) contract with the Health Care Authority (HCA)
<b>Action:</b>	<b>Move to approve the Housing and Recovery through Peer Support Services Contract with the Health Care Authority, from January 1, 2020 through June 30, 2020 for a total maximum consideration not to exceed \$308,220; and authorize the Administrator of Thurston Mason Behavioral Health Administrative Service Organization to execute the contract.</b>



<b>b) Description:</b>	Amendment to the Mental Health Block Grant for First Episode Psychosis (FEP) services with the Health Care Authority (HCA)
<b>Action:</b>	<b>Move to approve the Mental Health Block Grant amendment for First Episode Psychosis services with the Health Care Authority from January 1, 2020 through June 30, 2020, in the amount of \$150,000 for a revised total maximum consideration not to exceed \$1,666,436; and authorize Administrator of Thurston Mason Behavioral Health Administrative Service Organization to execute the amendment.</b>
<b>c) Description:</b>	Consulting Agreement with Prest & Associates
<b>Action:</b>	<b>Move to approve the Contract with Prest &amp; Associates, for second opinion inpatient peer reviews from January 1, 2020 through December 31, 2020 on a fee-for-services basis; and authorize the Administrator of Thurston Mason Behavioral Health Administrative Service Organization to execute the contract and amendments that do not change the duration or funding by more than 15% of the original contract.</b>
<b>d) Description:</b>	Interlocal Agreement with Thurston County Prosecuting Attorney's Office
<b>Action:</b>	<b>Move to approve the Interlocal Agreement between Thurston Mason Behavioral Health ASO and Thurston County Prosecuting Attorney's Office to fund legal services provided to individuals who are involuntarily detained from the date of execution through December 31, 2020 in an amount not to exceed \$311,000; and authorize the Administrator of Thurston Mason Behavioral Health Administrative Service Organization to execute the contract and amendments that do not change the duration or funding by more than 15% of the original contract.</b>

#### 4. Action Items

a) Description:	Thurston-Mason BHO Voucher List December 2019
Action:	<b>Commissioner Shutty moved to approve the Thurston-Mason BHO voucher list for the month of December 2019 in the amount of \$8,381,165.44. Commissioner Menser seconded the motion. The motion carried.</b>
b) Description:	Olympic Health & Recovery Services 2020 Budget
Action:	<b>Commissioner Menser moved to approve the Olympic Health &amp; Recovery Services budget for January 1, 2020 through December 31, 2020 for a total amount of \$6,789,126.00. Commissioner Shutty seconded the motion. The motion carried.</b>
c) Description:	Thurston Mason Behavioral Health ASO 2020 Budget Approval

Action:	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) budget for the period of January 1, 2020 through December 31, 2020 in the amount of \$11,843,003.00. Commissioner Menser seconded the motion. The motion carried.</b>
<b>d) Description:</b>	Treatment Sales Tax Funding Agreement with Thurston Mason BH-ASO and the Thurston County Board of County Commissioners
Action:	<b>Commissioner Menser moved to approve the Interlocal Agreement between Thurston Mason Behavioral Health Administrative Service Organization and the Thurston County Board of County Commissioners for the funding of substance use disorder and mental health services funded by Treatment Sales Tax from January 1, 2020 through December 31, 2020 for a maximum consideration not to exceed \$2,500,033 and authorize the CEO of Thurston-Mason Behavioral Health Administrative Service Organization to execute the agreement. Commissioner Shutty seconded the motion. The motion carried.</b>
<b>e) Description:</b>	2020 Salary for TMBH-ASO Administrator
Action:	<b>Commissioner Menser moved to approve the 2020 salary for TMBH-ASO Administrator as reflected in the appointment letter dated January 29<sup>th</sup>, 2020 at \$172,425.00 and a severance package equivalent to three months salary. Commissioner Shutty seconded the motion. The motion carried.</b>
<b>f) Description:</b>	2020 Salary for Olympic Health & Recovery Services Administrator
Action:	<b>Commissioner Menser moved to approve the 2020 salary for OHRS Administrator as reflected in the appointment letter dated January 29<sup>th</sup>, 2020 at \$137,000 with a severance package equivalent to three months salary. Commissioner Shutty seconded the motion. The motion carried.</b>

## 5. Updates

- TMBH-ASO staff shared data and materials with the governing board demonstrating 2019 encounters with persons served who are part of the Medicaid population and growth of the local network which provides services.
- Great Rivers BH-ASO has a new Administrator, Bud Blake has accepted an offer to work as an interim Administrator at this time.
- TMBH-ASO staff updated board members with the status of numerous bills in the House and the Senate relating to behavioral health.




- Department of Retirement Systems audited TMBHO in 2019, a copy of the audit was presented to board members and reviewed.
- Crisis service encounters in Pacific County have averaged about 9 encounters per month, staff is reviewing data and considering subcontracting these services in Pacific County which may better serve the community and be more efficient for OHRS.
- OHRS now has an office in Shelton where staff from the Mason County jail and Trueblood will work.

## 6. Adjournment

Meeting adjourned at 3:16 p.m.


Thurston County, Washington

  
John Hutchings, Chair

Kevin Shutt, Vice-Chair

  
Tye Menser, Commissioner

ATTEST:

  
Molly McIver, Clerk of the Board

Date: 2-20-2020



## OLYMPIC HEALTH & RECOVERY SERVICES

### GOVERNING BOARD

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District One  
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Kevin Shutty, Vice-Chair Mason County  
District Two

### Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for July 27th, 2020

#### **In Attendance:**

John Hutchings, Chair; Tye Menser, Commissioner; Kevin Shutty, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board.

#### **1. 3:00 p.m. Call Meeting to Order**

Chair Hutchings called the governing board meeting to order at 2:43 pm.

#### **2. Approval of Agenda**

- a) Commissioner Shutty moved to approve the agenda, Commissioner Menser seconded the motion. The motion carried.
- b) Commissioner Shutty moved to approve the June 2020 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

#### **3. Consent Items**

Commissioner Shutty moved to approve consent items 3a through 3h, Commissioner Menser seconded. The motion carried.

<b>a) Description:</b>	Amendment to Contract Wash. State Dept. of Commerce with Thurston Mason BH-ASO re: HARPS-LTS
<b>Action:</b>	<b>Commissioner Shutty moved to approve the amended agreement between Thurston-Mason BH-ASO and Washington State Dept. of Commerce increasing the total HARPS Contract from \$96,636 to a new total of \$203,272 with an end date of June 30, 2021. Commissioner Menser seconded. The motion carried.</b>
<b>b) Description</b>	Washington State Health Care Authority Client Services Contract with Thurston Mason BH-ASO re: HARPs Services
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Client Services Contract between Thurston Mason BH-ASO and Washington State Health Care Authority for HARPs Services for a total amount of \$576,440 with an</b>

	<b>end date of June 30, 2021. Commissioner Menser seconded. The motion carried.</b>
<b>c) Description:</b>	Amendment No. 3 to the Health Care Authority contract with Thurston Mason BH-ASO
<b>Action:</b>	<b>Commissioner Shuttly moved to approve the amended agreement between Thurston Mason BH-ASO and Washington State Health Care Authority increasing the total State Contract from \$4,123,374 to a new total of \$8,292,207 for the time period January 1, 2020 - December 31, 2020. Commissioner Menser seconded. The motion carried.</b>
<b>d) Description:</b>	Mental Health and Substance Use Disorder Outpatient Program Service Contract Budget Amendments
<b>Action:</b>	<b>Commissioner Shuttly moved to approve the list of Behavioral Health Outpatient Program Service Contract Amendments for direct treatment services from January 1, 2020 through December 31, 2020 as listed in the summary attachment; and authorize the CEO of Thurston Mason Behavioral Health Administrative Service Organization to execute the amendments and any future amendments that do not change the amount or duration by more than 15%. These amendments increase the previous maximum consideration by \$526,644 for a new total combined maximum consideration not exceed \$1,203,102. Commissioner Menser seconded. The motion carried.</b>
<b>e) Description:</b>	Professional Service Contract Amendments
<b>Action:</b>	<b>Commissioner Shuttly moved to approve the list of Professional Service Contract amendments for services that directly or indirectly provide support to treatment services from January 01, 2020 through December 31, 2020; and authorize the CEO of Thurston Mason Behavioral Health Administrative Service Organization to execute the amendments and future amendments that do not change the amount or duration by more than 15%. The additional funding added by amendment is \$150,393 for a new total combined maximum consideration for all Professional Services not exceed \$308,286. Commissioner Menser seconded. The motion carried.</b>
<b>f) Description:</b>	Mason Facility Second Floor Lease Agreement with Telecare.
<b>Action:</b>	<b>Commissioner Shuttly moved to approve the Lease Agreement between Telecare and Thurston-Mason Behavioral Health Organization for the second floor of the property located at 307 W Cota St. Shelton, WA 98584, through December 31, 2022, at the monthly rate of \$12,278, and authorize TMBHO, LLC Administrator to execute the lease as well as any future amendments that do not change the amount or duration by more than 15% of the original lease agreement. Commissioner Menser seconded. The motion carried.</b>

<b>g) Description:</b>	Contract Amendment #2 between OHRS and GRBH-ASO
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Amendment #2 between OHRS and GRBH-ASO in the amount of \$1,554,318 and authorize the Administrator of Olympic Health and Recovery Services to execute the contract and amendments that do not change the duration or funding by more than 15% of the original contract. Commissioner Menser seconded. The motion carried.</b>
<b>h) Description:</b>	<b>Resolution Establishing New Peer Specialist and Crisis Services Supervisor Positions and Amending the Pay and Classification Plan</b>
<b>Action:</b>	<b>Commissioner Shutty moved to approve a resolution establishing 3 new positions, 2 Peer Specialists and 1 Crisis Services Supervisor, and amending the pay and classification plan, effective July 16, 2020. Commissioner Menser seconded. The motion carried.</b>

#### 4. Action Items

Thurston Mason Behavioral Health ASO	
<b>a) Description:</b>	Thurston Mason BHO, LLC Voucher List June 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of June 2020 in the amount of \$209,504.76. Commissioner Menser seconded. The motion carried.</b>
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List June 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of June 2020 in the amount of \$364,571.21. Commissioner Menser seconded. The motion carried.</b>
<b>c) Description:</b>	Thurston-Mason BHO Closeout Voucher List June 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Organization (TMBHO) voucher list for the month of June 2020 in the amount of \$287,692.01. Commissioner Menser seconded. The motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>d) Description:</b>	Olympic Health & Recovery Services Voucher List June 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Olympic Health &amp; Recovery Services voucher list for the month of June 2020 in the amount of \$55,302.69. Commissioner Menser seconded. The motion carried.</b>

## 5. Updates

### ASO

- Grievance/Compliance: Nothing reported
- Utilization Management: There were 22 non-Medicaid inpatient stays for the month of June in which the expenses were paid for by the ASO; some of these cases qualified for Medicare, however, Medicare coverage does not extend to evaluation and treatment facilities. This ongoing concern is being discussed with HCA in hopes for a resolution.
- A BHO closeout review was finished up in June, a draft letter from HCA is expected that will have final numbers. As of July 2020, provider invoices from 2019 are being processed by HCA.
- During the recent TAM review it was recommended that the ASO consider a name change to avoid confusing the public, further discussion with board members is needed.
- To bill for out-of-region ITA court costs, data is needed from the local prosecuting attorney's office. ASO Staff is working with them on releasing this information and board members will be updated when more details are available. Currently about one third of all ITA cases are from out-of-region.

### OHRS

- Staff from human resources advised that a new Designated Crisis Responder was hired, also that potential additions to the crisis team will be interviewed soon.
- Thurston County Public Health has requested assistance with crisis services for COVID-19 patients who are staying in a facility in Olympia; crisis staff have been seeing clients in this location.

## 6. Adjournment

Meeting adjourned at 3:27 p.m.

Thurston County, Washington

  
\_\_\_\_\_

John Hutchings, Chair

  
\_\_\_\_\_

Kevin Shutty, Vice-Chair

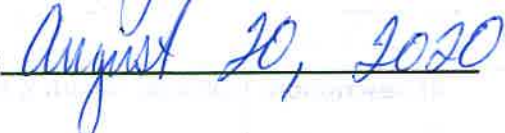
  
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Tye Menser, Commissioner

ATTEST:

  
\_\_\_\_\_

Molly McIver, Clerk of the Board

Date:   
\_\_\_\_\_



## OLYMPIC HEALTH & RECOVERY SERVICES

### GOVERNING BOARD

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutty, Vice-Chair Mason County  
District Two

### Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for June 18th, 2020

#### In Attendance:

John Hutchings, Chair; Tye Menser, Commissioner; Kevin Shutty, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Molly McIver, Clerk of the Board.

#### 1. 1:30 p.m. Call Meeting to Order

Chair Hutchings called the governing board meeting to order at 1:30p.m.

#### 2. Approval of Agenda

- a) Commissioner Shutty moved to amend the agenda, making consent items 3a and 3b action items. Commissioner Menser seconded the motion. The motion carried.
- b) Commissioner Shutty moved to approve the May 2020 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

#### 3. Consent Items

*Both consent items moved to action items*

<b>a) Description:</b>	Amendment No. 2 to the Health Care Authority contract with Thurston Mason BH-ASO)
<b>Action:</b>	<b>Commissioner Shutty moved to approve the amended agreement between Thurston-Mason BH-ASO and Washington State Health Care Authority increasing the total State Contract from \$3,248,502 to a new total of \$4,123,374 with an end date of June 30, 2020. Commissioner Menser seconded. The motion carried.</b>
<b>b) Description</b>	Mason County Professional Services Contract with OHRS
<b>Action:</b>	<b>Commissioner Shutty moved to approve the professional service contract between Mason County and Olympic Health and Recovery Services, for the period of June 9th, 2020 through June 30, 2021 for a total maximum consideration not to exceed \$407,000, and authorize the Administrator of Olympic Health and Recovery Services to execute the contract and amendments that do not change the</b>



	<b>duration or funding by more than 15% of the original contract. Commissioner Menser seconded. The motion carried.</b>
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#### 4. Action Items

Thurston Mason Behavioral Health ASO	
<b>a) Description:</b>	Thurston Mason BHO, LLC Voucher List May 2020
<b>Action:</b>	Commissioner Shuttly moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of May 2020 in the amount of \$ 204,142.69. Commissioner Menser seconded. The motion carried.
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List May 2020
<b>Action:</b>	Commissioner Shuttly moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of May 2020 in the amount of \$539,759.72. Commissioner Menser seconded. The motion carried.
<b>c) Description:</b>	Thurston-Mason BHO Closeout Voucher List May 2020
<b>Action:</b>	Commissioner Shuttly moved to approve the Thurston Mason Behavioral Health Organization (TMBHO) voucher list for the month of May 2020 in the amount of \$1,668,897.71. Commissioner Menser seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
<b>d) Description:</b>	Olympic Health & Recovery Services Voucher List May 2020
<b>Action:</b>	Commissioner Shuttly moved to approve the Olympic Health & Recovery Services voucher list for the month of May 2020 in the amount of \$ 79,655.55. Commissioner Menser seconded. The motion carried.

#### 5. Updates

##### ASO

- Grievance/Compliance: Nothing reported
- Utilization Management: Recent claims from a local healthcare facility were submitted to the ASO via Health Care Authority (HCA) rather than directly; a meeting to review the correct process has been scheduled.
- Technical Assistance Monitoring Review (TAM) is scheduled for Wednesday, June 24<sup>th</sup>. Health Care Authority will be in the ASO office for this review.
- Fiscal staff is currently participating in an audit with the State Auditor's office and a separate audit with HCA regarding the Behavioral Health Organization closeout; both audits are



occurring onsite in the Lacey office. A final spenddown plan should be available for the July governing board meeting.

- A grant application has been submitted to the Department of Commerce for funds that would allow an expansion of the Tumwater triage facility. Currently a 10-bed facility, funding would allow the expansion to 16 beds.
- Telecare is targeting July 27<sup>th</sup> for opening of the second floor "Next Steps" program in Shelton.
- Staff has been actively working on a new insurance policy for both organizations, the new policy would take effect September 2020.

#### **OHRS**

- A "DCR 101" training is scheduled for June 30<sup>th</sup> with Lacey Police Department and will be led by Jessica Shook, Crisis Services Clinical Manager. This training is to give a better understanding of the crisis response program to local law enforcement.

#### **6. Adjournment**

Meeting adjourned at 1:53 p.m.

Thurston County, Washington



John Hutchings, Chair



Kevin Shutt, Vice-Chair

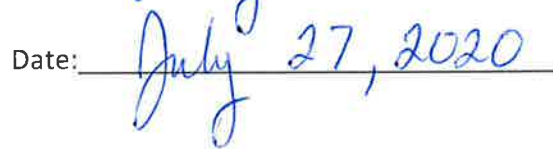


Tye Menser, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date: 



## OLYMPIC HEALTH & RECOVERY SERVICES

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutt, Vice-Chair Mason County  
District Two

### Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRs) Governing Board Meeting Minutes for May 21st, 2020

#### In Attendance:

John Hutchings, Chair; Tye Menser, Commissioner; Kevin Shutt, Commissioner; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRs Administrator; Sherri Nehl, HR Director; Molly Mciver, Clerk of the Board; Carrie Hennen, Thurston County.

#### 1. 2:00 p.m. Call Meeting to Order

Chair Hutchings called the governing board meeting to order at 2:02p.m.

#### 2. Approval of Agenda

- a) Commissioner Shutt moved to approve the agenda, Commissioner Menser seconded the motion. The motion carried.
- b) Commissioner Shutt moved to approve the May 2020 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

#### 3. Consent Items

Commissioner Shutt moved to approve consent item 3a. Commissioner Menser seconded the motion. The motion carried.

<b>a) Description:</b>	MOU with Community Health Plan of Washington (CHPW)
<b>Action:</b>	<b>Move to authorize Thurston Mason BH-ASO, CEO to sign a Memorandum of Understanding (MOU) with Community Health Plan of Washington (CHPW).</b>

#### 4. Action Items

Thurston Mason Behavioral Health ASO	
a) <b>Description:</b>	Thurston Mason BHO, LLC Voucher List April 2020
<b>Action:</b>	Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Organization (TMBHO), LLC voucher list for the month of April 2020 in the amount of \$270,492.01. Commissioner Menser seconded. The motion carried.
b) <b>Description:</b>	Thurston Mason BH-ASO Voucher List April 2020
<b>Action:</b>	Commissioner Menser moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of April 2020 in the amount of \$462,429.35. Commissioner Shutty seconded. The motion carried.
Olympic Health & Recovery Services (OHRS)	
c) <b>Description:</b>	Olympic Health & Recovery Services Voucher List April 2020
<b>Action:</b>	Commissioner Shutty moved to approve the Olympic Health & Recovery Services voucher list for the month of April 2020 in the amount of \$105,918.86 Commissioner Mender seconded. The motion carried.

#### 5. Updates

##### ASO

- Grievance/Compliance: Gary Enns, TMBH-ASO Grievance and Compliance Manager, reported there have been zero grievances filed in 2020. Also reported were the program assurance measure being used to monitor potential fraud and abuse of funding.
- Utilization Management: Staff reported that inpatient stays and expenses are being tracked; there has been an increase in costs associated with non-Medicaid patients who are ordered to involuntary treatment and who typically would be placed in Western State Hospital. These costs are paid for by TMBH-ASO per the contract agreement with Health Care Authority.
- Mason County: Construction is wrapping up; final inspections are scheduled to obtain a Certificate of Occupancy.
- TMBH-ASO staff has submitted a letter to the Thurston County BoCC requesting approval for a grant application that would provide funding to expand the Tumwater evaluation & treatment facility from 10 beds to 16 beds and would include the addition of an outdoor recreation area.
- ITA Court: Staff shared concern with the board regarding a new facility opening in Thurston County that will require ITA court. Court costs are the responsibility of TMBH-ASO, and the current budget will not afford the added expense. Recent legislation allows some funding from the State but currently there isn't a contract in place.

- Staff will be presenting new proposals for primary insurance to the board members in June, the current insurance company will not be renewing current policies.
- Board members approved a letter by the legal team to be sent to the Washington State Department of Revenue; this letter questions current tax laws requiring ASOs to pay Business & Occupation taxes.

#### **OHRs**

- Thurston County Treatment Sales Tax Manager, Carrie Hennen, shared a request of TMBH-ASO/OHRs to submit a plan for potential budget cuts; Staff felt programs would need to be reduced to accomplish this. Currently, OHRs has programs in several areas of Thurston County.

#### **6. Adjournment**

Meeting adjourned at 2:21 p.m.

Thurston County, Washington



John Hutchings, Chair



Kevin Shutty, Vice-Chair



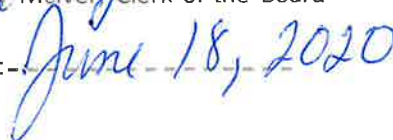
Tye Menser, Commissioner

ATTEST:



Molly Mciver, Clerk of the Board

Date:







OLYMPIC  
HEALTH &  
RECOVERY  
SERVICES

GOVERNING BOARD

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutt, Vice-Chair Mason County  
District Two

**Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for November 23rd, 2020**

**In Attendance:**

John Hutchings, Chair; Tye Menser, Commissioner; Kevin Shutt, Vice-Chair; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board.

**1. 4:00 p.m. Call Meeting to Order**

Chair Hutchings called the governing board meeting to order at 4:06 pm.

**2. Approval of Agenda**

- a) Commissioner Shutt moved to approve the agenda, Commissioner Menser seconded the motion. The motion carried.
- b) Commissioner Shutt moved to approve the October 2020 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

**3. Consent Items**

Commissioner Shutt moved to approve consent items 3a through 3f, Commissioner Menser seconded. The motion carried.

<b>a) Description:</b>	HARPS LTS Contract Amendment
<b>Action:</b>	<b>Move to approve the amended agreement between Thurston Mason BH-ASO and Washington State Dept. of Commerce for the time period September 15, 2020 through June 30, 2021; and authorize the TMBH-ASO Administrator to execute the agreement and any future amendments that do not change the amount or duration by 15%.</b>
<b>b) Description</b>	HCA Contract K4761
<b>Action:</b>	<b>Move to approve HCA Contract K4761 between the Health Care Authority (HCA) and TMBH-ASO in the amount of \$154,000 for the time period July 1, 2020 through December 31, 2020; and authorize the TMBH-ASO Administrator to execute the agreement and any future amendments that do not change the amount or duration by 15%.</b>

<b>c) Description:</b>	Professional Services Contract between Thurston County Public Health & Social Services and OHRS
<b>Action:</b>	<b>Move to approve the professional services contract between Thurston County Public Health and Social Services and OHRS for the time period November 1, 2020 through December 31, 2020, and authorize the OHRS administrator to execute the contract, as well as future amendments that do not change the amount or duration by more than 15%.</b>
<b>d) Description:</b>	Resolution Establishing New Temporary Internship Positions
<b>Action:</b>	<b>Move to approve a resolution establishing 2 new temporary internship positions, and amending the pay and classification plan, effective November 23, 2020.</b>
<b>e) Description:</b>	Delegate Signature Authority to OHRS Administrator for Internship Agreements
<b>Action:</b>	<b>Move to approve delegating signature authority to the OHRS Administrator to enter into agreements with accredited education programs for bachelor's and master's level internships.</b>
<b>f) Description:</b>	Establish New HARPS Supervisor Position
<b>Action:</b>	<b>Move to approve establishing 1 new position for a HARPS Supervisor, and amending the pay and classification system, effective November 23, 2020.</b>

#### 4. Action Items

TMBHO, LLC	
<b>a) Description:</b>	Thurston Mason BHO, LLC Voucher List October 2020
<b>Action:</b>	<b>Commissioner Shuttly moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of October 2020 in the amount of \$51,661.31. Commissioner Menser seconded. The motion carried.</b>
Thurston Mason Behavioral Health ASO	
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List October 2020
<b>Action:</b>	<b>Commissioner Shuttly moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of October 2020 in the amount of \$747,802.42. Commissioner Menser seconded. The motion carried.</b>
<b>c) Description:</b>	Thurston Mason BHO Voucher List October 2020
<b>Action:</b>	<b>Commissioner Shuttly moved to approve the TMBHO voucher list for the month of October 2020 in the amount of \$8,745,024.57. Commissioner Menser seconded. The motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>d) Description:</b>	Olympic Health & Recovery Services Voucher List October 2020
<b>Action:</b>	<b>Commissioner Shuttly moved to approve the Olympic Health &amp; Recovery Services voucher list for the month of October 2020 in the amount of \$88,692.53. Commissioner Menser seconded. The motion carried.</b>



## 5. Updates

### ASO

- Grievance/Compliance: Nothing reported
- Department of Commerce and ASO staff are currently reviewing requirements for the grant contract that will expand the evaluation and treatment facility located in Tumwater. Some requirements are historical checks and updating the current lease between TMBH-ASO and Thurston County. Michael Crowe will be working as project manager for Thurston County and coordinating with ASO staff moving forward.
- TMBH-ASO staff are currently preparing for an audit with Managed Care Organizations (MCOs). One requirement is having board members complete training in compliance, ethics, and approve the ASO Code of Conduct. Board members agreed that having this training presented by way of a Power Point at an upcoming meeting would be most convenient.
- A preliminary budget for 2021 will be presented at the December meeting for board approval to post for public comment.

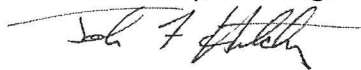
### OHRS

- Olympic Health & Recovery Services (OHRS) staff are preparing for an audit with Great Rivers BH-ASO that's scheduled to begin December 14<sup>th</sup>.
- The Designated Crisis Responder (DCR) office had its first positive COVID-19 test; for precautionary reasons, several employees have been asked to stay home and quarantine. Human Resources is working with Thurston County Public Health ensuring proper communication and procedures are being followed.
- OHRS has added 3 new staff to the crisis team who are being cross trained on phones and as safe second person responders in the community.

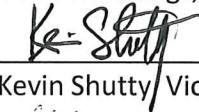
## 6. Adjournment

Meeting adjourned at 4:17 p.m.

Thurston County, Washington



John Hutchings, Chair



Kevin Shutty, Vice-Chair



Tye Menser, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date: December 22nd, 2020



**OLYMPIC  
HEALTH &  
RECOVERY  
SERVICES**

**GOVERNING BOARD**

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutt, Vice-Chair Mason County  
District Two

**Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for October 22nd, 2020**

**In Attendance:**

John Hutchings, Chair; Tye Menser, Commissioner; Kevin Shutt, Vice-Chair; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board.

**1. 2:00 p.m. Call Meeting to Order**

Chair Hutchings called the governing board meeting to order at 1:38 pm.

**2. Approval of Agenda**

- a) Commissioner Shutt moved to approve the agenda, Commissioner Menser seconded the motion. The motion carried.
- b) Commissioner Shutt moved to approve the September 2020 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

**3. Consent Items**

Commissioner Shutt moved to approve consent items 3a through 3g, Commissioner Menser seconded. The motion carried.

<b>a) Description:</b>	Resolution Setting 2021 Benefit Contributions for TMBHO, LLC Employees
<b>Action:</b>	<b>Move to approve a resolution setting the 2021 benefits cost share rates for TMBHO, LLC employees.</b>
<b>b) Description</b>	Designate Claims Agent
<b>Action:</b>	<b>Move to approve the designation of the Privacy Officer as the Claims Agent for Thurston-Mason Behavioral Health Organization, LLC (TMBHO) and its dbas Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) and Olympic Health and Recovery Services (OHRS).</b>
<b>c) Description:</b>	2020 State Auditor's Office Engagement Letter

<b>Action:</b>	<b>Move to approve a letter of engagement from the Washington State Auditor's Office for additional expenses in the amount of \$27,000 to complete FY 2017 and FY 2018 audits for Thurston-Mason Behavioral Health Organization as required by law.</b>
<b>d) Description:</b>	HCA Contract K4764- Peer Bridger
<b>Action:</b>	<b>Move to approve Contract K4764 with the Health Care Authority for Peer Bridger Services from September 1, 2020 – August 30, 2020 in the amount of \$80,000 and authorize the Administrator of the Thurston Mason Behavioral Health Administrative Service Organization to execute the contract.</b>
<b>e) Description:</b>	Resolution Establishing New Peer Bridger Position and Amending the Pay and Classification Plan
<b>Action:</b>	<b>Move to approve a resolution establishing 1 new Peer Bridger position, and amending the pay and classification plan, effective October 22, 2020.</b>
<b>f) Description:</b>	HCA Contract K4779- Fidelity Review Services
<b>Action:</b>	<b>Move to approve Contract K4779 with the Health Care Authority for Fidelity Review Services from October 22, 2020 – December 31, 2021 in the amount of \$5,000 and authorize the Administrator of Olympic Health and Recovery Services to execute the contract.</b>
<b>g) Description:</b>	Olympia CRU Request for Proposal
<b>Action:</b>	<b>Move to authorize the OHRS Administrator to submit a proposal to operate the Olympia CRU Program on or before the RFP due date, for services beginning January 1, 2021.</b>

#### 4. Action Items

TMBHO, LLC	
<b>a) Description:</b>	Thurston Mason BHO, LLC Voucher List September 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of September 2020 in the amount of \$7,687.44. Commissioner Menser seconded. The motion carried.</b>
Thurston Mason Behavioral Health ASO	
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List September 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of September 2020 in the amount of \$521,903.87. Commissioner Menser seconded. The motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>d) Description:</b>	Olympic Health & Recovery Services Voucher List September 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Olympic Health &amp; Recovery Services voucher list for the month of September 2020 in the amount of \$80,814.48. Commissioner Menser seconded. The motion carried.</b>

## 5. Updates

### ASO

- Grievance/Compliance: Nothing reported
- Washington State Department of Commerce announced Thurston Mason BH-ASO has been awarded grant funding for expansion of a facility located in Tumwater, pending a 15-year lease extension with Thurston County for use of this building and the additional square footage included in the remodel.

### OHRS

- Staff reviewed 2020 crisis data with board members and noted that the increase in no bed reports at local hospitals has significantly added to the workload and at times, the response times of the DCR team. Also noted were increased calls to the crisis hotline which is believed to be due to COVID-19.
- Members from the Mason County LEAD team made an appearance on iFiber News in Shelton sharing the new program information with the community. Staff noted the program is being used daily by law enforcement and other agencies.
- Trueblood program funding has been extended through July 2021 and a request for funding through 2022 has been made to DRW.
- DCR Clinical Manager Jessica Shook has been appointed as President of the Washington State DCR Association. This association is responsible for training and policy development for DCR programs statewide.

## 6. Adjournment

Meeting adjourned at 2:17 p.m.

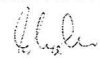
Thurston County, Washington



John Hutchings, Chair




Kevin Shutty, Vice-Chair



Tye Menser, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date: 11-23-2020



## OLYMPIC HEALTH & RECOVERY SERVICES

### GOVERNING BOARD

John Hutchings, Chair Thurston County  
District One  
Tye Menser, Commissioner Thurston  
County District Three  
Kevin Shutt, Vice-Chair Mason County  
District Two

### Thurston-Mason Behavioral Health Administrative Service Organization (TMBH-ASO)/Olympic Health & Recovery Services (OHRS) Governing Board Meeting Minutes for September 28th, 2020

#### In Attendance:

John Hutchings, Chair; Tye Menser, Commissioner; Kevin Shutt, Vice-Chair; Mark Freedman, TMBH-ASO Administrator; Joe Avalos, OHRS Administrator; Tara Smith, Fiscal Director; Sherri Nehl, HR Director; Chris Foster, IS Director; Molly McIver, Clerk of the Board.

#### 1. 2:00 p.m. Call Meeting to Order

Chair Hutchings called the governing board meeting to order at 1:30 pm.

#### 2. Approval of Agenda

- a) Commissioner Shutt moved to approve the agenda, Commissioner Menser seconded the motion. The motion carried.
- b) Commissioner Shutt moved to approve the July 2020 meeting minutes. Commissioner Menser seconded the motion. The motion carried.

#### 3. Consent Items

Commissioner Shutt moved to approve consent items 3a through 3c, Commissioner Menser seconded. The motion carried.

<b>a) Description:</b>	HCA Contract No: K4574 Amendment No. 1- HARPS
<b>Action:</b>	<b>Move to approve Amendment No. 1 to the Client Services Contract between Thurston Mason BH-ASO and Washington State Health Care Authority for HARP Services; and authorize the Administrator of the Thurston Mason BH-ASO to execute future contract amendments that do not change the duration or funding by more than 15% of the original contract.</b>
<b>b) Description</b>	Execute 2021 WCIF Master Application for Ancillary Benefits Coverage
<b>Action:</b>	<b>Move to authorize Thurston-Mason BHO, LLC CEO to execute the 2021 Washington Counties Insurance Fund Master Application for ancillary benefits coverage. Coverage will be effective January 1, 2021.</b>



<b>c) Description:</b>	Resolution Establishing New Crisis Positions and Amending the Pay and Classification Plan
<b>Action:</b>	<b>Move to approve a resolution establishing 3 new positions, 1 Lead Designated Crisis Responder, 1 Designated Crisis Responder, and 1 Peer Specialist, and amending the pay and classification plan, effective September 23, 2020.</b>

#### 4. Action Items

TMBHO, LLC	
<b>a) Description:</b>	Thurston Mason BHO, LLC Voucher List August 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Organization, LLC voucher list for the month of August 2020 in the amount of \$5242.22. Commissioner Menser seconded. The motion carried.</b>
Thurston Mason Behavioral Health ASO	
<b>b) Description:</b>	Thurston Mason BH-ASO Voucher List August 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Thurston Mason Behavioral Health Administrative Service Organization (TMBH-ASO) voucher list for the month of August 2020 in the amount of \$589,813.79. Commissioner Menser seconded. The motion carried.</b>
Olympic Health & Recovery Services (OHRS)	
<b>d) Description:</b>	Olympic Health & Recovery Services Voucher List August 2020
<b>Action:</b>	<b>Commissioner Shutty moved to approve the Olympic Health &amp; Recovery Services voucher list for the month of August 2020 in the amount of \$71,134.64. Commissioner Menser seconded. The motion carried.</b>

#### 5. Updates

##### **ASO**

- Grievance/Compliance: Nothing reported
- Staff met with South Sound Behavioral Health hospital staff to discuss their plans for converting up to 27 beds that will be used for long term civil commitment.
- Staff from the Thurston County Auditor's office inquired with TMBHASO staff regarding COVID-19 expenditures that may qualify for COVID Relief Funding assistance. Commissioner Shutty expressed there may be funding available from Mason County also.
- An agency currently operating a treatment facility in Shelton has inquired about the purchase of property owned by TMBHO, LLC. This property is not being used by TMBHO, LLC and maintenance and upkeep is an ongoing expense. Board members approved moving forward with a legal review and the possibility of selling the property.

- Gregory Twiddy and Tyvonne Berring from Telecare updated board members with the Next Steps program that is now open in the second floor of the facility in Shelton. The program focuses on care for those staying 90 days or more.

## **OHRs**

- Several staff members are scheduled to attend the Co-Occurring Disorders and Treatment Conference October 5<sup>th</sup> and 6<sup>th</sup>. This year's conference is virtual.
- OHRs staff, along with Abe Gardner of Mason County Public Health, updated board members on the status of the Mason County Law Enforcement Assisted Diversion (LEAD) program and the services being provided in Mason County. Some of the services included are Medication Assisted Treatment and mental health counseling in the jail.

## **6. Adjournment**

Meeting adjourned at 2:19 p.m.

Thurston County, Washington



John Hutchings, Chair



Kevin Shutt, Vice-Chair



Tye Menser, Commissioner

ATTEST:



Molly McIver, Clerk of the Board

Date: 